



Union High School District

**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent**  
Ken Noah

**THURSDAY, OCTOBER 2, 2008  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a blue slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net), and/or at the district office. Please call (760) 753-6491 ext 5548 for more information.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES/PAGERS**

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please FAX the office of the District Superintendent at (760) 943-3501. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Canyon Crest Academy • Carmel Valley MS • Diegueño MS • Earl Warren MS • La Costa Canyon HS • North Coast Alternative HS  
Oak Crest MS • San Dieguito Adult Education • San Dieguito Academy • Sunset HS • Torrey Pines HS

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**AGENDA**

**THURSDAY, OCTOBER 2, 2008  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 - 6)**

- 1. Call to Order; Public Comments Regarding Closed Session Items ..... 6:00 PM
- 2. **Closed Session**.....**6:01 PM**
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).

**3. Regular Meeting / Open Session ..... 6:30 PM**

- 4. Pledge of Allegiance
- 5. Report Out of Closed Session
- 6. Approval of Minutes of the Regular Board Meeting of September 16, 2008  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Minutes of Board Meeting held on September 16, 2008, as shown in the attached supplement

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. School Reports and Updates ..... Student Board Members
- 8. Board Reports and Updates..... Board of Trustees
- 9. Superintendent’s Reports, Briefings and Legislative Updates .....Ken Noah
- 10. School / Department Updates ..... (No updates scheduled)

**CONSENT AGENDA ITEMS.....(ITEMS 11 - 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

**11. SUPERINTENDENT**

A. ACCEPTANCE OF GIFTS AND DONATIONS

Acceptance of Gifts and Donations received, as shown in the attached supplement.

B. APPROVAL OF FIELD TRIP REQUESTS

Approval of all Field Trip Requests submitted, as shown in the attached supplement.

**12. HUMAN RESOURCES**

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Eric R. Dill or Stephen G. Ma to execute the agreement:

1. Center for Teacher Effectiveness to provide effective classroom and school-wide management strategies in-service and resource materials to teaching staff on September 30, 2008, for an amount not to exceed \$4,247.35, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL OF THE 2008-2012 CAREER & TECHNICAL EDUCATION LOCAL PLAN FOR ADULTS

1. Approve the Carl Perkins Career & Technical Education Local Plan for 2008-2012, as shown in the attached supplement.

**14. PUPIL SERVICES**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

No Contracts Submitted

B. APPROVAL/RATIFICATION OF AGREEMENTS

No Agreements Submitted

## 15. BUSINESS

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Carlsbad Unified School District for field/activity trips, vehicle maintenance, driver training, and fuel supply from the SDUHSD Transportation Department, during the period August 1, 2007 until either party terminates the contract in writing, amount billed quarterly and reimbursed by Carlsbad Unified School District
2. Brianna Wood to conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club, during the period October 1, 2008 through November 30, 2008, for an amount not to exceed \$300.00, to be paid by ASB Funds.
3. Ericka Moore to conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club, during the period October 1, 2008 through December 31, 2008, for an amount not to exceed \$700.00, to be expended from the General Fund 03-00 and reimbursed by parent donations.
4. American Logistics Company, LLC to provide special education transportation when the District is not able to provide such transportation through its own resources, during the period June 30, 2008 until either party terminates the contract in writing, at the rates of the pricing formula stated in the agreement but not to exceed \$10,000.00 per school year, to be expended from the General Fund/Restricted 06-00.
5. State of California's 22<sup>nd</sup> District Agricultural Association for lease of facilities for the Torrey Pines High School AP testing, during the period May 4, 2009 through May 14, 2009, for an amount not to exceed \$5,000.00, to be expended from the General Fund 03-00.
6. Carmel Valley Recreation Center for lease of facilities for Carmel Valley Middle School off-campus PE classes, during the period September 2, 2008 through December 18, 2008, for an amount not to exceed \$1,404.00, to be expended from the General Fund 03-00.

### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

No Amendment to Agreements Submitted

### C. RATIFICATION OF CONTRACTS

No Ratifications Submitted

### D. AWARD OF CONTRACTS

No Award of Contracts Submitted

### E. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing contracting pursuant to cooperative bid and award documents from the Waterford Unified School District for the purchase of two new 22 passenger type A1 diesel school buses, for an amount not to exceed \$150,040.02, to be expended from the Pupil Transportation Equipment Fund 15-00, and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents.

F. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 – Tennis Court Resurfacing at Torrey Pines High School project B2009-05, contract entered into with Ferandell Tennis Courts, Inc., extending the contract time by 10 calendar days and increasing the contract amount by \$1,000.00, to be expended from the Capital Facilities Fund 25-19 and the Torrey Pines High School Foundation.

G. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Tennis Court Resurfacing at Torrey Pines High School project B2009-05, contract entered into with Ferandell Tennis Courts, Inc.

H. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

**ROLL CALL VOTE FOR CONSENT AGENDA ..... (ITEMS 11 - 15)**

Board of Trustees:

- \_\_\_\_ Joyce Dalessandro
- \_\_\_\_ Linda Friedman
- \_\_\_\_ Barbara Groth
- \_\_\_\_ Beth Hergesheimer
- \_\_\_\_ Deanna Rich

Student Board Members:

- \_\_\_\_ Meredith Adams, La Costa Canyon
- \_\_\_\_ Chloe Deis-Groff, San Dieguito Academy
- \_\_\_\_ Isabelle Giap, Canyon Crest Academy
- \_\_\_\_ Ilana Newman, Torrey Pines
- \_\_\_\_ Morgan Scott, Sunset

**DISCUSSION / ACTION ITEMS ..... (NONE SUBMITTED)**

**INFORMATION ITEMS ..... (ITEMS 16 - 24)**

16. LA COSTA VALLEY MASTER ASSOCIATION PROPOSAL, "DECLARATION OF COVENANT"  
Review of La Costa Valley Master Association Proposal, "*Declaration of Covenant*", as shown in the attached supplement.
17. Business Services Update ..... Steve Ma, Associate Superintendent
18. Human Resources Update ..... Terry King, Associate Superintendent
19. Educational Services Update ..... Rick Schmitt, Associate Superintendent

20. Public Comments

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.  
(See Board Agenda Cover Sheet)

21. Future Agenda Items

22. Adjournment to Closed Session (as necessary)

**CLOSED SESSION** (if required)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).

23. Report from Closed Session (as necessary)

24. Adjournment of Meeting

*The next regularly scheduled Board Meeting will be held on **Thursday, October 16, 2008, at 6:30 PM** in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich



Union High School District

**MINUTES  
OF THE BOARD OF TRUSTEES  
AT A REGULAR BOARD MEETING**

**Superintendent**  
Ken Noah

Telephone (760) 753-6491  
www.sduhsd.net

**Office of the Superintendent**  
Fax (760) 943-3501

**TUESDAY, SEPTEMBER 16, 2008**

**710 ENCINITAS BLVD  
ENCINITAS, CA 92024**

**DISTRICT OFFICE  
BOARD ROOM #101**

**PRELIMINARY FUNCTIONS..... (AGENDA ITEMS 1 - 6)**

**1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS .....(AGENDA ITEM 1)**

President Hergesheimer called the meeting to order at 5:45 PM on Tuesday, September 16, 2008, to receive public comments on the Closed Session agenda items. There were no public comments presented.

**2. CLOSED SESSION ..... (AGENDA ITEM 2)**

The Board convened to Closed Session in the Small Board Room at 5:46 PM to discuss:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).

**OPEN SESSION / ATTENDANCE**

BOARD OF TRUSTEES

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

ADMINISTRATORS

Ken Noah, Superintendent  
Terry King, Associate Superintendent  
Steve Ma, Associate Superintendent  
Rick Schmitt, Associate Superintendent  
Eric Dill, Executive Director, Business Services  
Sue Koehnen, Director, Human Resources  
Denise Stanley, Principal, Adult Education  
Russ Thornton, Executive Director, Operations  
Becky Banning, Recording Secretary

STUDENT BOARD MEMBERS

Isabelle Giap, Canyon Crest Academy  
Ilana Newman, Torrey Pines



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**3. RECONVENE / CALL TO ORDER .....(AGENDA ITEM 3)**

The regular meeting of the Board of Trustees was called to order at 6:30 PM by President Hergesheimer.

**4. SALUTE TO THE FLAG ..... (AGENDA ITEM 4)**

Ilana Newman led the salute to the flag.

**5. REPORT OUT OF CLOSED SESSION ..... (AGENDA ITEM 5)**

No action was taken during closed session.

**6. APPROVAL OF MINUTES ..... (AGENDA ITEM 6)**

It was moved by Barbara Groth, seconded by Joyce Dalessandro, that the Minutes of the Regular Board Meeting of September 4, 2008 be approved as written. **Motion unanimously carried.**

**NON-ACTION ITEMS ..... (AGENDA ITEMS 7 - 10)**

**7. STUDENT BOARD MEMBER REPORTS ..... (AGENDA ITEM 7)**

The Student Board gave updates on events and opening of school activities at their sites.

**8. BOARD OF TRUSTEES UPDATES AND REPORTS ..... (AGENDA ITEM 8)**

All Trustees reported attending Back to School Night at Canyon Crest Academy, Diegueño Middle School and San Dieguito Academy.

Ms. Dalessandro visited Earl Warren Middle School classrooms and commended staff for the maintenance of the campus.

Ms. Friedman received correspondence from Councilman Scott Peters, President of San Diego City Council, inviting Trustees to contact him about any pending business or issues prior to the end of his tenure in December.

President Hergesheimer attended the “First Friday” at San Dieguito Academy, where approximately 70 people were in attendance; announced a pending activity at San Dieguito Academy on September 23<sup>rd</sup>, regarding drug and alcohol awareness; and reminded the Board of an upcoming Achievement Gap Task Force meeting at the San Diego County Office of Education on September 18<sup>th</sup>.

Ms. Rich commended Principal Mike Grove for his presentation to parents during San Dieguito Academy ‘s Back to School Night.

**9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES ..... (AGENDA ITEM 9)**

Superintendent Noah informed the Board that he would be participating in an Achievement Gap Task Force meeting on September 18<sup>th</sup>; attended a Meet & Greet with Foundation representatives of San Dieguito Academy prior to their Back to School Night and commended Principal Mike Grove on the outcome; gave updates on the latest enrollment numbers and classroom size averages; and reported that although the state had announced a budget proposal, the governor was expected to veto the proposal.

Mr. Noah also discussed pending calendar events and activities, including a series of Board Workshops scheduled through November, 2008.



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- 10. ADULT EDUCATION PROGRAM UPDATE .....DENISE STANLEY, PRINCIPAL  
Principal Stanley gave an overview of the program’s main focus and accomplishments. She gave updates on mandated programs and community education classes. Ms. Stanley also addressed future goals for improvements on marketing, the registration process and technology needs. The Board commended Principal Stanley for the success of the program.

**CONSENT AGENDA ITEMS ..... (AGENDA ITEMS 11 – 15)**

Public Comments:

Mr. David Barsky addressed item 13B, *Carl Perkins Career Technical Education Grant Application*, regarding a technical question on the item. Mr. Barsky also addressed CTE graduation requirements.

It was moved by Ilana Newman, seconded by Barbara Groth, that all consent agenda items listed below be approved as written. ***Motion unanimously carried.***

**11. SUPERINTENDENT**

- A. ACCEPTANCE OF GIFTS AND DONATIONS  
Acceptance of Gifts and Donations received, as shown in the attached supplement.
- B. APPROVAL OF FIELD TRIP REQUESTS  
Approval of all Field Trip Requests submitted, as shown in the attached supplement.

**12. HUMAN RESOURCES**

- A. APPROVAL OF PERSONNEL REPORTS  
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
  - 1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.
- B. APPROVAL OF COMPENSATION INCREASE FOR LONG-TERM SUBSTITUTE TEACHERS  
Approve an additional substitute teacher rate of \$125 per day after the 20<sup>th</sup> day in the same assignment, beginning October 1, 2008, as shown in the attached supplement.

**13. EDUCATIONAL SERVICES**

- A. APPROVAL/RATIFICATION OF AGREEMENTS  
Approve/ratify entering into the following agreement and authorize Eric R. Dill or Stephen G. Ma to execute the agreement:
  - 1. San Diego County Office of Education Regional Occupational Program (SDCOE) (ROP) and San Dieguito Union High School District for an interagency memorandum of understanding regarding ROP enrollment and attendance information sharing for State mandated reporting requirements, beginning on September 17, 2008 until canceled by either party with 30 day written notice.
  - 2. Signs of Silence Interpreting Services to provide interpreting services for hearing impaired students, during the period August 26, 2008 through June 9, 2009, at the rate of \$45.00 per hour, to be expended from the General Fund/Restricted 06-00.
- B. APPROVAL OF CARL PERKINS CAREER TECHNICAL EDUCATION GRANT APPLICATION

ITEM 6, 09-16-08 Minutes

Approval of the attached Carl Perkins CTE Grant Application, for funding of a five-year implementation plan to benefit programs in Adult Education and Sunset High School, as shown in the attached supplement.

**14. PUPIL SERVICES**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Jodie K. Schuller & Associates, during the period July 1, 2008 through June 30, 2009.
2. UHS Children Services, Inc. dba Keystone Schools, during the period July 1, 2008 through June 30, 2009.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Daniel & Davis Optometry, Inc. to provide comprehensive developmental vision evaluations, vision therapy, and progress evaluations, during the period July 1, 2008 through June 30, 2009, at the rate of \$559.00 per evaluation, \$125.00/hr for therapy, and \$225.00 per progress evaluation, to be expended from the General Fund/Restricted 06-00.
2. Nancy E. Markel, Ph.D. to provide neuropsychological assessments, during the period July 1, 2008 through June 30, 2009, at the rate of \$225.00 per hour, to be expended from the General Fund/Restricted 06-00.

**15. BUSINESS**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Vincent P. Di Figlia to provide assistance to the District with internal investigation related to Community Facilities District 94-2, during the period of August 14, 2008 through October 31, 2008, at the rate of \$400.00 per hour, to be expended from the General Fund 03-00.
2. Cathedral Catholic High School for lease of facilities for the Canyon Crest Academy Men's Water polo practice, during the period August 13, 2008 through November 26, 2008, for an amount not to exceed \$13,272.00, to be paid for by the Canyon Crest Academy Foundation.
3. Balboa Ambulance Service to provide medical/ambulance standby coverage for Torrey Pines High School home football games, during the period September 5, 2008 through November 14, 2008, at the rate of \$300.00 per game, to be paid for by the Torrey Pines High School ASB.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Frontier Fence Company, Inc. for district-wide fence installation services, extending the contract period from October 1, 2008 through September 30, 2009, with increases in the

ITEM 6, 09-16-08 Minutes

unit prices up to 5% as allowed in the contract, to be expended from the fund to which the project is charged.

C. RATIFICATION OF CONTRACTS

Ratify the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Ferandell Tennis Courts, Inc. for the Tennis Court Resurfacing at Torrey Pines High School project B2009-05, for an amount of \$47,480.00, to be expended from the Capital Facilities Fund 25-19 and the Torrey Pines High School Foundation.

D. AWARD OF CONTRACTS

No award of contracts submitted.

E. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 – Replace Roofing at Various Locations at Earl Warren Middle School and Torrey Pines High School project B2008-20, contract entered into with J.P. Witherow Roofing Co., Inc., extending the contract time by 32 calendar days and decreasing the contract amount by \$6,000.00.
2. Change Order No. 1 – Painting for San Dieguito Union High School District at La Costa Canyon High School and Diegueno Middle School project B2008-21, contract entered into with Mear Construction, Inc., extending the contract time by 32 calendar days and decreasing the contract amount by \$5,000.00.

F. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Replace Roofing at Various Locations at Earl Warren Middle School and Torrey Pines High School project B2008-20, contract entered into with J.P. Witherow Roofing Co., Inc.
2. Painting for San Dieguito Union High School District at La Costa Canyon High School and Diegueno Middle School project B2008-21, contract entered into with Mear Construction, Inc.

G. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

**DISCUSSION / ACTION ITEMS.....(AGENDA ITEM 16)**

16. APPROVAL AND ADOPTION OF RESOLUTION / REDUCTION IN CLASSIFIED CALENDAR YEAR

It was moved by Linda Friedman, seconded by Barbara Groth, to approve and adopt a Resolution of Reduction in Calendar Year for 17 Classified Employees/Positions for 2008-09 Fiscal Year, as presented. **Motion unanimously carried.**

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**INFORMATION ITEMS** ..... (AGENDA ITEMS 17 - 24)

17. Business Services Update ..... Steve Ma, Associate Superintendent

Mr. Ma gave details surrounding the status of the state budget proposal released earlier that day, stating that for education, it postpones a day of reckoning until some time next year. Mr. Ma reported that the proposed budget would restrict any borrowing from transportation funds or local governments, would have no general tax increases, and would require voter approval for lottery securitization. Mr. Ma also stated that although slight, improvements on education funding include restoration of reductions to revenue limits and all categorical programs. More updates to will follow.

18. Human Resources Update ..... Terry King, Associate Superintendent

Ms. King reported that on September 30<sup>th</sup> teachers will participate in a program called Time to Teach. The event will take place at Warren Hall for a full day and all presentations will be done by district staff. Ms. King also reminded Trustees about the "Salute to Teachers" event on Saturday, September 20<sup>th</sup>.

19. Educational Services Update .....Rick Schmitt, Associate Superintendent

Mr. Schmitt reported that principals and staff have continued their work on a single plan for student achievement. He said they are focusing not only on sub-groups but all students, for ways to improve current student achievement. Mr. Schmitt also reported that at the next non-student work day, all staff will be dedicating their time to working on these goals.

20. PUBLIC COMMENTS..... (AGENDA ITEM 20)

Mr. Andy Weis addressed the Board as President of the La Costa Valley Homeowners' Association. Mr. Weis referred to the last time he addressed the Board on September 4<sup>th</sup>, reiterating the focus of the HOA and their "go forward" approach with respect to the middle school site. Mr. Weis also addressed a set of questions received by the District from an outside organization and said that the Home Owners' Association has no affiliation with any other organization that may be attempting to communicate with the District in the form of questionnaires or by any other means. Mr. Weis stated that the HOA's focus is to work with the District and Board on future plans for the middle school site.

Mr. Robert Kenyon addressed the Board regarding concerns about district policy placing restrictions to class changes requested by students and parents.

21. FUTURE AGENDA ITEMS ..... (AGENDA ITEM 21)

Ms. Dalessandro asked for an update on the status of a study analysis underway by the District on the possible installation of solar panels.

22. ADJOURNMENT TO CLOSED SESSION..... (AGENDA ITEM 22)

Closed Session was not required.

23. REPORT OUT OF CLOSED SESSION..... (AGENDA ITEM 23)

There was nothing to report out of Closed Session.

24. ADJOURNMENT OF MEETING..... (AGENDA ITEM 24)

There being no further business, the meeting was adjourned at 7:35 PM.

\_\_\_\_\_  
Linda Friedman, Board Clerk

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Date

\_\_\_\_\_  
Ken Noah, Superintendent

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Date

ITEM 11A

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 22, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED AND  
SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

.....

### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

### RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

### FUNDING SOURCE:

Not applicable

KN/bb

**DONATIONS REPORT  
SDUHSD BOARD MEETING  
OCTOBER 2, 2008**

ITEM 11A

Donation	Purpose	Donor	Donated To: (Teacher, Dept, Site)	
		Name / Foundation	Department	School Site
\$12,659.00	Various mini-grants	OCMS Foundation	All Departments	OCMS
\$4,149.30	Rolling mirrors for Personal Fitness	CCA Foundation	PE	CCA
\$19,480.00	Writing Lab tutors	SDA Foundation	English	SDA
\$17,500.00	For the Bio Tech program implementation (Phase I construction costs)	SDA Foundation	Bio Tech	SDA
\$1,825.00	Miscellaneous: equipment for Science Dept.; video pre-production software, clay, vacuum cleaner for the Theater for VPA Dept.; math supplies	SDA Foundation	Science, VPA & Math	SDA
\$84.00	Instructional supplies	Edison Gifts	None specified	SDA
\$525.00	Purchase Elmo document camera	Karen Kohlberg	None specified	EWMS
\$1,000.00	Instructional supplies	Jack & Carmen Kuehler	All Departments	OCMS

ITEM 11B

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 22, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED AND  
SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
FIELD TRIPS

.....

### EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following report.

### RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following report.

### FUNDING SOURCE:

As listed on attached report.

KN/bb



**FIELD TRIP REPORT  
SDUHSD BOARD MEETING  
OCTOBER 2, 2008**

ITEM 11B

Date(s) of Field Trip	Site	Sponsor, Last Name	First Name	Team / Club	Total # Students	Total # Chaperones	Purpose / Conference Name	City	State	Loss of Class Time	* \$ Cost
01/16/09-01/18/09	LCC	Buth	Dwayne	Varsity Wrestling	14	3	Participate in Varsity Wrestling Tournament	Rim (Arrowhead)	CA	N/A	N/A
12/30/08-01/03/09	CCA	Villanova; Whattoff	Amy; Anne	Symphonic Band, Jazz Band & Choir	125	13	Participate in the Sugar Bowl; earn 3 units of academic credit; exposure to historical & cultural context	New Orleans	LA	N/A	N/A

\* Dollar amounts are listed only when district/site funds are being spent. Other activities are paid for by student fees or ASB funds.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 23, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED AND  
SUBMITTED BY:** Terry King  
Associate Superintendent/Human Resources

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

#### Certificated

Employment  
Change in Assignment  
Leave of Absence  
Resignation

#### Classified

Employment  
Change in Assignment  
Promotion

#### RECOMMENDATION:

It is recommended that the Board approve the attached Certificated and Classified Personnel Actions.

#### FUNDING SOURCE:

General Fund

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Employment

1. **Benjamin Black**, 40% Temporary Science Teacher at Carmel Valley, for the remainder of the 2008-09 school year, effective 9/24/08 through 6/12/09.
2. **Jacqueline Harrigan**, Retired Certificated Employee, employed to work 20 days with Pupil Personnel Services during the 2008-09 school year, between 9/15/08 and 6/30/09.
3. **Roya Mahmoudi**, 40% Temporary geoscience Teacher at La Costa Canyon for the remainder of the 2008-09 school year, effective 9/16/08 through 6/12/09.

#### Change in Assignment

1. **Scott Jordon**, Temporary Video/Film & Health Teacher at La Costa Canyon, change in assignment from 80% to 100% for the remainder of the 2008-09 school year, effective 9/17/08 through 6/12/09.
2. **Tanner Kortman**, Temporary English Teacher at Canyon Crest Academy, change in assignment from 67% to 87% (additional section at Torrey Pines), effective 9/11/08 through 6/12/09.
3. **Lindsey McVay**, Temporary science Teacher at Torrey Pines, change in assignment from 20% to 40% at Torrey Pines, effective 9/10/08 through 6/12/09; and, an additional 40% assignment (science) at La Costa Canyon for the remainder of the 2008-09 school year, effective 9/15/08 through 6/12/09.
4. **Jay Pearlman**, Temporary Mathematics and Success Program Teacher at Torrey Pines High, change in assignment from 80% to 100% for the remainder of the 2008-09 school year, effective 9/10/08 through 6/12/09.
5. **Goura Perey**, Temporary English Teacher at La Costa Canyon and Torrey Pines High Schools, change in assignment for Semester I from 60% (40% @ LCC & 20% @ TP) to 100% (80% LCC & 20% @ TP), effective 9/19/08 through 1/23/09; and another change in assignment for Semester II from 20% at Torrey Pines only to 60% (20% @ TP & 40% @ LCC), effective 1/26/09 through 6/12/09.

#### Leave of Absence

1. **Andrea Lawless**, Science Teacher at Canyon Crest Academy, 100% Unpaid Leave of Absence for child-rearing purposes, effective 9/29/08 through 10/28/08; she will resume her full-time assignment, effective 10/29/08.
2. **Susan Raley**, English/Drama Teacher at La Costa Canyon, 20% Unpaid Leave of Absence (80% assignment) for the remainder of the 2008-09 school year, effective 9/19/08 through 6/12/09.

#### Resignation

1. **Stephen Beck**, 40% Temporary Science Teacher at Carmel Valley, resignation from employment, effective 10/06/08.

## **PERSONNEL LIST**

### **CLASSIFIED PERSONNEL**

#### **Employment**

1. **Bishop, Ryan**, At Will Employee, effective 8/25/08 – 6/12/09
2. **Castrellon, Maria**, Instructional Assistant Bilingual, effective 9/15/08
3. **Dahlgren, Amanda**, At Will Employee, effective 8/28/08 – 12/18/08
4. **Ferrer, Jesus**, Instructional Assistant Bilingual, effective 9/17/08
5. **Janelli, Michele**, At Will Employee, effective 9/1/08 – 6/12/09
6. **Jones, William**, At Will Employee, effective 9/15/08 – 1/23/09
7. **Salinas, Patricia**, Instructional Assistant Bilingual, effective 9/24/08
8. **Weed, Mark**, At Will Employee, effective 9/10/08 – 12/6/08
9. **Zyserman, Ivan**, Student Worker Nutrition Services, effective 9/18/08 – 6/12/09

#### **Change in Assignment**

1. **Cortez, Veronica**, from Secretary to Registrar, effective 9/17/08 – 10/17/08
2. **Lopez, Agustin**, from Custodian to Maintenance Grounds Worker I, effective 9/3/08 – 9/30/08

#### **Resignation**

1. **Rey, Tamara**, Secretary, effective 10/31/08

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# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 23, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED BY:** Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
EDUCATIONAL SERVICES

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract in an amount not to exceed \$4,247.35, or as noted on the attachment.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the consultant contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list.



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 22, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED BY:** Rick Schmitt, Associate Superintendent/Educational Services

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** Career Technical Education 2008-2012 Local Plan for Adults

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### EXECUTIVE SUMMARY

Attached is the 2008-2012 Career Technical Education Local Plan for adults. The San Dieguito Union High School District will use the San Dieguito portion of the county-wide Perkins Adult Grant (\$7,700) to fund a bilingual instructional assistant in the ESL Computer Applications program and an instructional assistant in the Welding program. These two programs have the highest number of economically disadvantaged adult ROP students.

### RECOMMENDATION:

It is recommended that the Board approve the 2008-2012 Career Technical Education Local Plan for adults.

### FUNDING SOURCE:

Perkins IV funds.



8/08

CALIFORNIA DEPARTMENT OF EDUCATION  
Secondary, Postsecondary, and Adult Leadership  
Division

**DUE DATE: October 31, 2008**

**Carl D. Perkins Career & Technical Education Improvement Act of 2006  
2008-2012 LOCAL PLAN for CAREER TECHNICAL EDUCATION**

LOCAL EDUCATIONAL AGENCY (LEA) NAME: <b>SAN DIEGUITO UNION HIGH SCHOOL DISTRICT</b>	
LEA COUNTY-DISTRICT (CD) CODE: <b>37-68346</b>	
LEA ADDRESS: <b>710 ENCINITAS BOULEVARD ENCINITAS, CALIFORNIA 92024</b>	
NAME OF LEA SUPERINTENDENT OR CHIEF ADMINISTRATOR: <b>KEN NOAH</b>	
CHECK TYPE OF PLAN: <input type="checkbox"/> Secondary <input checked="" type="checkbox"/> Adult <input type="checkbox"/> State Institution	LOCAL BOARD APPROVAL DATE: <b>OCTOBER 2, 2008</b>
NAME OF PERSON COORDINATING THE LOCAL PLAN DEVELOPMENT: <b>ROGER D. TAYLOR</b>  TITLE: <b>CTE COORDINATOR</b>	Telephone Number: <b>(760) 753-1121</b> Ext: <b>5114</b> FAX Number: <b>(760) 753-2561</b> Email Address: <b>roger.taylor@sduhsd.net</b>

**CERTIFICATION:** I hereby certify that this Local Plan for Career Technical Education meets the requirements of Perkins IV, Section 134 and the 2008-2012 California State Plan for Career Technical Education. This plan presents the agency's commitment to provide a career technical education program that is of sufficient size, scope, and quality to effectively address the career preparation needs of our students. This LEA will use Perkins IV funds associated with this plan to supplement state and local career technical education funds and to improve, enhance, or expand our career technical education programs through 2012. To the best of my knowledge, the information contained in this plan reflects input from all stakeholders as identified in Perkins IV, Section 134(b)(5).

SIGNATURE OF SUPERINTENDENT OR CHIEF ADMINISTRATOR	DATE: <b>9/22/2008</b>
--	---------------------------

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY	
REVIEWED AND RECOMMENDING APPROVAL:	DATE:
CDE APPROVAL:	DATE:

# 2008-2012 Local Plan for Career Technical Education

In fulfillment of State Plan requirements and the  
requirements of the  
Carl D. Perkins Career and Technical Education  
Improvement Act of 2006  
P.L. 109-270

**San Dieguito Union High School District**

Agency Name

Person at, or representing, the eligible recipient responsible for answering questions on  
this plan:

Signature: Roger D Taylor

Name: Roger D. Taylor

Title: CTE Coordinator

Telephone: 760 753-1121 Ext. 5114

E-mail: roger.taylor@sduhsd.net

Date: September 22, 2008

## Chapter One

### Career Technical Education in the Local Education Agency

1. Describe the current status of the career technical education (CTE) delivery system, in the local and regional area.

Response:

The four district middle schools each employ a career tech counselor initially funded through a SB 70 grant. Three middle school sites have technically sound and modern CTE courses of study. These sites operate Exploring Technology, and Digital Media programs. A fourth middle school site is a small declining enrollment school without significant CTE programs of study.

Four district high school sites utilize a blend of district supported CTE courses and San Diego County ROP course offerings to student populations of 1500 to 2000+. The continuation high school students access CTE through the San Dieguito Academy site located walking distance from the continuation site. Two district high school sites are termed comprehensive with a possible 240 graduation credit offering. One comprehensive site, Torrey Pines High School, contains programs of study in Arts, Media & entertainment, Industrial Technology, Business, and Consumer/Family Studies. The La Costa Canyon site was nearly without CTE in 2005. In 2006, Engineering, Digital Media, Health Occupations, and Public Service programs of study were started and joined Business and Consumer/Family programs already in place. The other two sites are termed academies with a schedule that allows 320 earned graduation credits. The academies employ themes with Canyon Crest Academy emphasizing Performing Arts and Math, Science, Engineering. San Dieguito Academy has a complete range of Industrial Technology programs of study and a new Biotechnology program. All sites are known for their strong academic programs and high college placement rates.

The district contracts with the San Diego County Office of Education Regional Occupation Program. ROP courses provide capstone and certificate levels to our program of studies. **Adults may access five evening Regional Occupation Programs: Accounting/Computerized, Computer Application VESL, Drafting/Computer Aided, Screen Printing, and Welding and Metal Fabrication.**

High school age students may also access the district Adult Education School for both academic and CTE coursework. **The ROP VESL Computer Applications program recruits students from the Adult Education School ESL II program.**

District supported middle school through adult CTE courses as well as ROP courses are provided to a diverse population. Adult students attend district CTE courses during both day and evening hours. Postsecondary articulation agreements number eight and five programs offer industry certification. Two district personnel members have served on the SB 70 Community College Articulation Project with both serving on the steering committee. Five district CTE teachers have served on the Discipline Working Groups for this project. Additionally, one district staff member serves as CITEC statewide facilitator and Skills USA Drafting Advisor. District staff will begin two student organizations in the coming school year. One HERO group is the outgrowth of a successful

ITEM 13B

Health/Biotechnology SSP grant and the other is in Industrial Technology/Skills USA area.

CTE managers attend monthly district head counselor meetings to disseminate information and enlist support for CTE programs. All sites have been invited to send counselors to the upcoming Planning for the Future special populations' conference with our partner Mira Costa Community College. **Adult students receive counseling services through the Adult Education School. Career aptitude testing as well as basic skills assessment are provided by that entity.**

All of the district high school sites including the Adult Division are working toward core academic integration with CTE. The San Dieguito Academy site is the furthest along in that process and serves as a model for other sites. San Dieguito Academy has sent complete teams to two of the state Career Pathways Consortium standards alignment workshops held in San Diego. The district was represented at the recent UC, A-G for CTE workshop with district and site level administrators and teachers.

2. **Provide information regarding the participation of students in CTE programs as compared to total district enrollment. Information should include enrollment, demographics, and achievement data.**

Response:

For the 07-08 school year, district students took 2,807 CTE courses with a participation percentage of 23%. Sixty two participating students did not achieve a grade C or better. **Adult special population's students utilize the Adult Education School for literacy, ESL, GED, and Career Technical Education programs.**

## Chapter Two

### Building High-Quality Career Technical Education Programs

- 1. Provide your agency's vision and mission for the delivery of career technical education (CTE) in the future.**

Response:

Vision Statement.

San Dieguito Union High School District and our community will provide comprehensive, challenging academic and technical education programs to help prepare all students for university, other post-secondary and career options.

- 2. List the goals and expected outcomes for CTE as defined by all stakeholders.**

Response:

Goals and Outcomes

In keeping with the goals of the district strategic plan:

The district will support the Career Technical Education vision and recognize it as a key component in overall student growth and development. By doing so, San Dieguito Union High School District will not only retain its status as an academic leader but also prepare each student for lifelong career exploration and development.

The district will explore a professional development theme, based on the Career Technical Education vision, and state plan for Career Technical Education in its commitment of resources to the support of teachers in academic/technical integration.

We will:

1. Provide early exploration of and exposure to varied career opportunities.
2. Systematically connect core academics to authentic applications in industry, the profession and occupational fields.
3. Work with business and community partners to engage and motivate students to deepen their understanding of academic knowledge and skills.
4. Develop a life-long vision of students' futures beyond their educational experiences.

- 3. Provide information regarding the participation of students, parents, business/ industry representatives, and community leaders in the development of this plan.**

Response:

The district completed the third year of district-wide input termed the CTE Initiative. This is a strategic planning group that includes all of the stakeholders in the district. The goals and vision statement from the above passages were developed as a part of this group's initial work. This group includes representatives from each school site and

ITEM 13B

included: administrators, counselors, CTE teachers, Core academic teachers, students, parents/business, community, postsecondary, and special populations. In addition to this group, each program of study has a subject matter advisory committee that meets annually and each site has a CTE advisory group.

4. **Provide a list of the CTE industry sector(s) and career pathway(s) to be assisted with the Perkins IV funds and designed to be consistent with the overall CTE vision and meet or exceed the state adjusted levels of performance. (This response could be a table.)**

Response:

Information Technology/Information Support and Services, and Manufacturing and Product Development/Welding Technology are the two Industry Sectors/Career Pathways selected for Perkins IV assistance.

In addition to the high demand, high salary expectations of the above industry sector selection, the district is hopeful that these career areas offer the best chance of non traditional career opportunity for our students. Non traditional program of study participation was the one area of district CTE weakness compared to the state adjusted levels of participation.

5. **Describe the process and rationale for determining the CTE program(s) to be assisted with Perkins IV funds.**

Response:

The district CTE managers work with the San Diego Office of Education ROP, San Diego Workforce Partnership, Subject area advisory committees, and EDD to identify and list high wage, high demand industry sectors that were necessary for the economic development of our local communities. The industry sectors shown in section 4 were developed with the help of the above two organizations. These industry sectors were organized into programs of study (career paths) that most efficiently utilized facilities, staff, and resources available. The programs were developed by site teams at the CTE Initiative planning group on March 7, 2008. Prior to this meeting, site principals had made initial CTE programs of study recommendations at the request of district CTE managers. The planning teams refined and ratified those targeted site programs. The group made specific course recommendations utilizing the available resource factors mentioned previously

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6. **Describe how labor market information is used to determine the CTE programs offered by the Local Educational Agency. (State Plan)**

Response:

Teachers and managers of all district CTE programs of study rely on the subject matter advisory committee for specific assessment of the local labor market supply and demand. Occupational information from EDD, San Diego Workforce Partnership, local chambers of commerce, Occupational Outlook Catalog and local classified ads are discussed with business/industry representative to validate the need for the program. As previously stated, the decision to emphasize certain industry sectors in this plan was developed on a regional basis with the same documentation as previously noted.



## Chapter Three

### Responses to Satisfy the Requirements of Perkins IV and the State Plan

#### Section 1: Alignment of the Career Technical Education program

1. All interested individuals are informed about the State Plan and Perkins IV requirements.
  - A. Describe how parents, students, academic, and CTE teachers, faculty, administrators, career guidance and academic counselors, representatives of business and industry, labor organizations, representatives of special populations, and other interested individuals are involved and participate in the ongoing development, implementation, and evaluation of local CTE programs. (Perkins IV Section 134[b][5], State Plan)

Response:

Development, implementation, and evaluation of broad areas of CTE emphasis was presented at the March 7, 2008 CTE Initiative Strategic Planning meeting. In that meeting, CTE funding options were reviewed along with the basic provisions of district CTE plan were reviewed and updated. The attendee list represents all sites and district stakeholders. Additionally, the CTE website that is under revision has a complete link to Perkins IV requirements and will have the State Plan when completed. CTE teachers were given an explanation of Perkins IV at the February 08 district workshop and will be in-serviced on the main parts of the State Plan at a fall in-service date.

For the 07-08 school year, each district site was required to identify CTE program of study offerings and requested to develop a CTE program of study brochure. This process was in progress when site teams met in March 08 to finalize their site program offerings. Admittedly, some programs of study are in place solely because of available facilities and staff. The district will continue to work with sites to update CTE programs and move into the higher tech, higher wage, and higher demand career pathways. **As a result of recent legislation, adult CTE programs such as Business and Computer Skills, Solids Modeling, and Culinary programs have be shifted from the ROP program to either the adult or local community college program.**

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- B. Describe how such individuals and entities are effectively informed about, and assisted in understanding the requirements of the State Plan and the Perkins Act, including the requirement for CTE programs of study. (Perkins IV Section 134[b][5], State Plan)**

Response:

In addition to the previously mentioned events, CTE department chairs meet monthly with core academic and other representatives at the district curriculum council. CTE managers also meet with this group and present information on a regular basis. For the past school year, CTE teachers have met twice yearly as a group and not in individual departments. This event allows for the continued stream of information about state and local CTE issues. The district e-mail system is also used to inform all district stake holders about issues pertinent to the state plan and the Perkins Act. E-mails act as constant reinforcement and reminders of our district responsibility to the area of Career Technical Education. Especially important are the E-mail lists from CTE associations such as CITEA, CITEC, and State Center Consortium. As previously mentioned, the CTE website will have links to the state plan and Perkins Act. Each site has been asked to create a brochure of CTE programs of study. In addition, a CTE district brochure is delivered homes via the quarterly adult education school mailer.

- 2. Describe how the appropriate courses of not less than one CTE program of study will be offered. A program of study as described in Perkins IV Section 122(1)(A) and the State Plan;**
- **Incorporates secondary education and postsecondary education elements**
  - **Includes coherent and rigorous content aligned with challenging academic standards and relevant CTE content aligned with the California CTE Standards and Framework in a coordinated, non-duplicative progression of courses that align secondary education with postsecondary education to adequately prepare students to succeed in postsecondary education**
  - **May include the opportunity for secondary education students to participate in dual or concurrent enrollment programs or other ways to acquire postsecondary education credits and**
  - **Leads to an industry-recognized credential or certificate at the postsecondary level or an associate or baccalaureate degree (California *Education Code [EC] 51224, Perkins IV Section 135[b][2]*)**

**NOTE: A Program of Study Worksheet (page 17) must be completed for at least one program of study.**

Response:

The targeted programs of study for our five year plan include industry certification in the areas

ITEM 13B

of keyboarding and American Welding Society certification. We work hand in hand with the articulation and Tech Prep personnel at both Mira Costa and Palomar Community College to encourage transition to the post secondary level. The District is working with two local community colleges to provide college credit advancement for our students. Both colleges conduct yearly articulation events designed to put college and high school faculty together to collaborate on possible agreements. CTE management meets monthly with both college district articulation personnel to work toward more approvals of credit by exam agreements between teachers and programs of study in CTE. As expected, Community college partners expect rigorous and up to date instruction in terms of technology and rigor. In some instances, the San Dieguito District may not have the resources to duplicate beginning level programs of study at the community college. We are however, working toward this goal and each CTE teacher has been in-serviced on the mechanics of this effort.

3. **Describe how students will be provided with strong experience in, and understanding of, all aspects of the industry in which they are studying. (Perkins IV Section 134[b][3][c], Section 135[b][3], State Plan)**

**NOTE: All aspects of the industry include; planning, management, finances, technical and production skills, underlying principles of technology, labor and community issues, health and safety, and environmental issues related to that industry. See the *Instructions and Guidelines* document (pages 22-24) for further explanation of all aspects of industry.**

Response:

Each program funded by Perkins Act has responded to the "All Aspects of the Industry" mandate by completing the "All Aspects" template. As we work through the CTE standards alignment, all subject areas have been asked to embed the "All Aspects" elements as well as work place basic skills into the curriculum. We have completed the All Aspects template for each targeted Perkins supported program. The integration of All Aspects will be completed along with the CTE and academic standards alignment. The standards alignment of curriculum for Perkins funded CTE programs will be completed by the due date for this plan, October 31, 2008. Please note that all district programs of study utilize ROP courses as a capstone with the exception of one program. Both of the targeted programs of study utilize the ROP competency certificate to ensure that students are competent in all aspects of the industry knowledge and soft skills.

4. **Describe how students participating in CTE programs are taught to the same coherent and rigorous content aligned with challenging academic standards as are taught to all other students. (Perkins IV Section 134[b][3][D], State Plan)**

Response:

Students in the San Dieguito Union High School District are all expected to achieve the high standards dictated by a community dedicated to academic superiority and university acceptance. The district reports adult CTE data through the San Diego County Office of Education data reporting system. The district and county office are working on a data export project that will furnish both the secondary and adult data necessary to assess and improve the effectiveness of all CTE programs.. The acceptance of the provisions of the state plan for CTE is truly a bonus for our secondary and adult students alike. As the

ITEM 13B

district works to integrate CTE into core academics, we hope to strengthen our students standing in the state and world economy.

5. **Describe how CTE students at the secondary level are encouraged to enroll in rigorous and challenging courses in core academic subjects (as defined in section 9101 of the Elementary and Secondary Education Act of 1965). Include the implementation and alignment of the CTE Content Standards and Framework. (Perkins IV Section 134[b][3][E], State Plan)**

Response:

The outcomes from the first (2005) district CTE Strategic Planning Initiative gave impetus to district efforts to create rigorous programs of study at district sites that previously were devoid of CTE programs. In 2006, each high school site was asked to indicate the career paths that the site would present to students and parents for the next school year. Sites were asked to survey students and parents and review the survey results with the site CTE advisory committee. The planning group indicated that one district site was almost completely devoid of CTE programs that resulted in high wage, high demand, and career options. Significant increases in student options for CTE have occurred since that survey and all of the present school sites have embraced vibrant programs of study that have pressed the academic areas to embrace those high levels of CTE instruction.

6. **Describe in detail the CTE curriculum and instructional strategies used to deliver the CTE courses that foster “essential employability skills” such as; the ability to work in a team, critical thinking, problem solving, and leadership skills, referenced in the eleven “foundation standards” in the California CTE Model Curriculum Standards. (State Plan)**

Response:

In San Diego County, we are fortunate to have a great county-wide relationship with the ROP program and neighboring community college districts. The San Dieguito District utilizes the San Diego County Regional Occupation Program as the capstone course for all of its programs of study. Utilizing the ROP process for job preparation and career preparation readiness; each CTE program of study utilizes the ROP capstone to infuse employability skills into the career path. Teamwork, critical thinking, and problem solving are a integral part of each program of study. High technical skills are a part of each CTE course, and each adult program of study relies on industry certification to validate the higher levels of instruction. In the two adult programs with Perkins support, many students come back to school for technical skill upgrade.

ITEM 13B

## Identification of the Career Technical Education (CTE) Sequence of Courses to be assisted with Perkins IV Funds

**Instructions:** Based on the evaluation of the CTE programs offered, a local needs assessment, and a review of the core performance indicators identify each sequence to be assisted with Perkins IV funds for the duration of this plan. Only those sequences included in the local educational agency’s (LEA) approved 2008-2012 local plan are eligible for assistance with Perkins funds.

- Identify the Industry Sector title and the Career Pathway title for each sequence.
- List all CTE courses in the sequence and check the appropriate course level, funding source, indicate if Perkins funds will be used in this course, and duration (in hours) for each course.
- Sequences culminating in a Regional Occupational Center Programs (ROCP) course should list the ROCP course name and indicate that course as the capstone class.
- Complete a separate “Course Sequence” form for each sequence to be assisted with Perkins IV funds.

Industry Sector: Information Technology

Career Pathway: Information Support and Services

District funded course provided in this sector if not included in this sequence:

Sequence of Courses	Course Level			Primary Funding Source		Perkins Funded	Total Duration
	Intro.	Concentration	Capstone	District/COE	ROCP	Yes or No	(In hours)
Computer Applications		X			X	Yes	180



ITEM 13B

## Identification of the Career Technical Education (CTE) Sequence of Courses to be assisted with Perkins IV Funds

**Instructions:** Based on the evaluation of the CTE programs offered, a local needs assessment, and a review of the core performance indicators identify each sequence to be assisted with Perkins IV funds for the duration of this plan. Only those sequences included in the local educational agency's (LEA) approved 2008-2012 local plan are eligible for assistance with Perkins funds.

- Identify the Industry Sector title and the Career Pathway title for each sequence.
- List all CTE courses in the sequence and check the appropriate course level, funding source, indicate if Perkins funds will be used in this course, and duration (in hours) for each course.
- Sequences culminating in a Regional Occupational Center Programs (ROCP) course should list the ROCP course name and indicate that course as the capstone class.
- Complete a separate "Course Sequence" form for each sequence to be assisted with Perkins IV funds.

**Industry Sector:** Manufacturing and Product Development    **Career Pathway:** Welding Technology

**District funded course provided in this sector if not included in this sequence:**

Sequence of Courses Name of Course	Course Level			Primary Funding Source		Perkins Funded	Total Duration
	Intro.	Concentration	Capstone	District/COE	ROCP	Yes or No	(In hours)
Welding and Metal Fabrication		X			X	Yes	360

ITEM 15A

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 23, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED BY:** Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes six contracts totaling \$17,404.00, or as noted on the attachment.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list.



ITEM 15A

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**BUSINESS - PROFESSIONAL SERVICES REPORT**

**Date: 10-02-08**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
08/01/07 – until either party terminates the contract in writing	Carlsbad Unified School District	For field/activity trips, vehicle maintenance, driver training, and fuel supply from the SDUHSD Transportation Department	Reimbursed by CUSD	N/A
10/01/08 – 11/30/08	Brianna Wood	Conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club	LCCHS ASB Funds	\$300.00
10/01/08 – 12/31/08	Ericka Moore	Conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club	General Fund 03-00 and reimbursed by parent donations	\$700.00
06/30/08 - until either party terminates the contract in writing	American Logistics Company, LLC	Provide special education transportation when the District is not able to provide such transportation through its own resources	General Fund/Restricted 06-00	\$10,000.00 per school year
05/04/09 – 05/14/09	State of California's 22 <sup>nd</sup> District Agricultural Association	Lease of facilities for the Torrey Pines High School AP testing	General Fund 03-00	\$5,000.00
09/02/08 – 12/18/08	Carmel Valley Recreation Center	Lease of facilities for Carmel Valley Middle School off-campus PE classes	General Fund 03-00	\$1,404.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 24, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED BY:** Daniel Love, Director of Transportation  
Russell Thornton, Executive Director, Facilities  
Steve Ma, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** ADOPTION OF RESOLUTION

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### EXECUTIVE SUMMARY

The Transportation Department is in need of new school buses. Due to the aging nature of our school bus fleet and the expanding needs of Special Education transportation, we are purchasing additional school buses to meet current demands. Maintenance costs and vehicle down time associated with older, high-mileage buses make it necessary to expand our fleet at this time. The buses we intend to purchase shall specifically serve our Special Education population in an efficient, flexible manner. In order to receive these buses in a timely fashion, cooperative bids entered into with other school districts were researched for optimum price and delivery. The contract entered into between Waterford Unified School District and A-Z Bus Sales, Inc. best fits the needs of the District. District staff is working with A-Z Bus Sales, Inc. to examine the inclusions stated in A-Z Bus Sales, Inc.'s proposal for this project with cost reduction in mind.

### RECOMMENDATION:

It is recommended that the Board adopt the attached resolution authorizing contracting pursuant to cooperative bid and award documents from the Waterford Unified School District for the purchase of two new 22 passenger type A1 diesel school buses, for an amount of not to exceed \$150,040.02, and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents.

### FUNDING SOURCE:

Pupil Transportation Equipment Fund 15-00

RESOLUTION AUTHORIZING CONTRACTING )  
PURSUANT TO COOPERATIVE BID AND AWARD )  
DOCUMENTS FROM THE WATERFORD UNIFIED )  
SCHOOL DISTRICT )

ITEM 15E

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, the Waterford Unified School District has conducted a cooperative bid process which named the San Dieguito Union High School District as a District which may purchase or contract under that bid at the same price and upon the same terms and conditions as the Waterford Unified School District, and

WHEREAS, sealed bids were timely filed at the Waterford Unified School District, 12420 Bentley Street, Waterford, CA 95386, and

WHEREAS, said bids were opened and publicly read aloud at the time and place specified in the Notice to Bidders, and it was determined that the low bidder for the purchase of new 22 passenger type A1 diesel school buses was A-Z Bus Sales, Inc., who was thereafter awarded the bid, and

WHEREAS, the San Dieguito Union High School District wishes to purchase or contract for two Blue Bird Micro Bird Diesel buses for use by the Transportation Department, and

WHEREAS, this Board has determined it to be in the best interests of the District to contract for the above stated items from the bid awarded by Waterford Unified School District,

NOW THEREFORE BE IT RESOLVED, ORDERED AND DECLARED that the contract for purchase of two Blue Bird Micro Bird Diesel buses for use by the Transportation Department in an amount not to exceed One Hundred Fifty Thousand Forty and 02/100 Dollars (\$150,040.02), is hereby authorized and approved and is subject to all terms, conditions and documents as specified in the Waterford Unified School District's bid and award documents.

BE IT FURTHER RESOLVED, ORDERED AND DECLARED that Eric R. Dill, Executive Director, Business Services, is hereby authorized to execute the necessary contract documents with A-Z Bus Sales, Inc. naming the District as the contracting party.

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union High School District of San Diego County, California, this \_\_\_th day of October, 2008, by the following vote:

AYES:

NOES:

ABSENT:

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 23, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED BY:** Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Supt./Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL OF CHANGE ORDER

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### EXECUTIVE SUMMARY

The tennis court resurfacing project at Torrey Pines High School is now complete. The project was completed on schedule. There was a small increase in the contract amount to cover the installation of new center net tie-downs.

In addition to the increase in contract amount, for administrative purposes, the completion date needs to be extended to coincide with the Board's acceptance date.

### RECOMMENDATION:

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 – Tennis Court Resurfacing at Torrey Pines High School, project B2009-05, contract entered into with Ferandell Tennis Courts, Inc., extending the contract time by 10 calendar days and increasing the contract amount by \$1,000.00.

### FUNDING SOURCE:

Capital Facilities Fund 25-19 and Torrey Pines High School Foundation

**CHANGE ORDER**

*PROJECT:*  
Tennis Court Resurfacing at Torrey Pines High School  
B2009-05

*CHANGE ORDER #1*

*DISTRICT:*  
San Dieguito Union High School District  
710 Encinitas Blvd.  
Encinitas, CA 92024

*CONTRACTOR:*  
Ferandell Tennis Courts, Inc.  
2120 Jimmy Durante Blvd., Ste. 102  
Del Mar, CA 92014

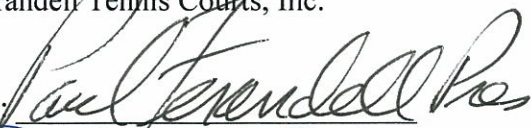
*The contract is changed as follows:*

Extend contract end date (10) days to coincide with Board acceptance date	October 2, 2008
Add work to furnish/install (4) center tie downs	\$1,000.00

The contract sum was	\$47,480.00
Net change by previously approved change orders	0.00
The contract sum prior to this change order was	\$47,480.00
The contract sum will be <del>decreased</del> /increased/ <del>unchanged</del> by this change order in the amount of	\$1,000.00
The new contract sum, including this change order will be	\$48,480.00

CONTRACTOR  
Ferandell Tennis Courts, Inc.

OWNER  
San Dieguito Union High School District

By:   
Paul Ferandell, President

By: \_\_\_\_\_

Date: 9/12/08

Date: \_\_\_\_\_

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 23, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED BY:** Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Supt./Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** ACCEPTANCE OF CONSTRUCTION PROJECT

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### EXECUTIVE SUMMARY

The tennis court resurfacing project at Torrey Pines High School has been completed on time and does not have any outstanding issues. It is recommended that the Board of Trustees accept the project as complete.

### RECOMMENDATION:

It is recommended that the Board accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records Office:

1. Tennis Court Resurfacing at Torrey Pines High School, project B2009-05, contract entered into with Ferandell Tennis Courts, Inc.

### FUNDING SOURCE:

N/A

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 24, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED BY:** Stephen G. Ma  
Associate Superintendent, Business

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

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### EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing

### RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, and c) Membership Listing.

### FUNDING SOURCE:

Not applicable

js  
Attachments



PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 09/09/08 THRU 09/22/08

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## ITEM 15H

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
291097	09/09/08	06	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$400.00
291098	09/09/08	06	SIGN WORLD OF CALIFO	033	MATERIALS AND SUPPLI	\$290.93
291099	09/09/08	06	APPLE COMPUTER INC	033	MAT/SUP/EQUIP TECHNO	\$1,462.02
291100	09/09/08	03	SCANTRON CORPORATION	008	MATERIALS AND SUPPLI	\$853.74
291101	09/09/08	03	ROYAL BUSINESS GROUP	008	MATERIALS AND SUPPLI	\$25.86
291102	09/09/08	03	KENDALL/HUNT PUBLISH	004	TEXTBOOKS	\$824.01
291103	09/09/08	03	BARRETT ROBINSON INC	025	NON-CAPITALIZED IMPR	\$9,948.87
291104	09/09/08	06	MODERN SCHOOL SUPPLI	013	MATERIALS AND SUPPLI	\$1,446.33
291105	09/09/08	03	HENRY SCHEIN	008	MATERIALS AND SUPPLI	\$61.62
291106	09/09/08	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$96.79
291107	09/09/08	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$96.96
291108	09/09/08	03	WORLD BOOK INC.	035	LIC/SOFTWARE	\$2,996.00
291109	09/09/08	06	CUSTOM RADIO CORPORA	028	MATERIALS-REPAIRS	\$1,500.00
291110	09/09/08	03/06	G S T, INC	030	MATERIALS AND SUPPLI	\$960.59
291112	09/09/08	06	PERLMAN, MITCHEL ,	030	OTHER SERV. & OPER.EX	\$3,850.00
291113	09/09/08	06	CHRISTENSEN, ELIZABE	030	PROF/CONSULT./OPER E	\$6,000.00
291114	09/09/08	03	ACADEMIC SUPPLIER	030	MATERIALS AND SUPPLI	\$1,942.19
291115	09/09/08	06	ADVANTAGE PAYROLL SE	030	OTHER SERV. & OPER.EX	\$1,500.00
291116	09/09/08	03	NEXTEL COMMUNICATION	001	COMMUNICATIONS-TELEP	\$26,650.00
291117	09/09/08	06	NEXTEL COMMUNICATION	028	COMMUNICATIONS-TELEP	\$12,000.00
291118	09/09/08	06	CURRICULUM ASSOCIATE	014	MATERIALS AND SUPPLI	\$516.22
291119	09/09/08	25-19	DECISIONINSITE, LLC	036	PROF/CONSULT./OPER E	\$18,245.00
291120	09/09/08	06	NATL PROF RESOURCES	014	MATERIALS AND SUPPLI	\$348.72
291121	09/09/08	06	PRINCETON HEALTH PRE	010	MATERIALS AND SUPPLI	\$69.45
291122	09/10/08	06	WARD'S NATURAL SCIEN	010	MATERIALS AND SUPPLI	\$140.61
291123	09/10/08	03	OFFICE DEPOT	013	MATERIALS AND SUPPLI	\$414.21
291124	09/10/08	06	SUCCESS4STUDENTS	014	MATERIALS AND SUPPLI	\$224.37
291125	09/10/08	03/06	ROYAL BUSINESS GROUP	030	PRINTING	\$95.90
291126	09/10/08	11	XEROX CORPORATION	009	REPAIRS BY VENDORS	\$80.00
291127	09/10/08	03	XEROX CORPORATION	010	REPAIRS BY VENDORS	\$381.56
291128	09/10/08	06	S R A /MCGRAW HILL	030	MATERIALS AND SUPPLI	\$800.93
291129	09/10/08	03	SARGENT WELCH SCIENT	010	MATERIALS AND SUPPLI	\$204.62
291130	09/10/08	03	ALPHA GRAPHICS	013	PRINTING	\$119.24
291131	09/10/08	03	PROMOSTITCH, INC	025	MATERIALS AND SUPPLI	\$2,412.68
291132	09/10/08	03	DELL COMPUTER CORPOR	035	MAT/SUP/EQUIP TECHNO	\$4,561.91
291133	09/10/08	06	SAN DIEGUITO UHSD CA	024	MATERIALS AND SUPPLI	\$1,000.00
291134	09/10/08	06	HAMPTON BROWN	010	MATERIALS AND SUPPLI	\$479.74
291135	09/10/08	06	C T B / MCGRAW-HILL	024	MATERIALS AND SUPPLI	\$602.83
291136	09/10/08	06	CONTINENTAL MATHEMAT	004	MATERIALS AND SUPPLI	\$155.00
291137	09/10/08	03	DATEL SYSTEMS INC	005	SOFTWARE/DP SUPPLIES	\$1,159.39
291138	09/10/08	03	FREE FORM CLAY & SUP	010	MATERIALS AND SUPPLI	\$2,000.00
291139	09/10/08	06	REMEDIA PUBLICATIONS	012	BOOKS OTHER THAN TEX	\$56.43
291140	09/10/08	03	PROFESSIONAL EDUCATI	005	LIC/SOFTWARE	\$206.75
291141	09/10/08	06	S R A /MCGRAW HILL	030	MATERIALS AND SUPPLI	\$102.03
291142	09/10/08	03/06	ROYAL BUSINESS GROUP	030	PRINTING	\$56.03
291143	09/10/08	06	SAVE A LIFE EDUCATOR	028	PROF/CONSULT./OPER E	\$975.00
291144	09/10/08	03	ROYAL BUSINESS GROUP	022	PRINTING	\$20.47
291145	09/10/08	06	TRI BEST VISUAL DISP	030	MATERIALS AND SUPPLI	\$372.82
291146	09/10/08	06	OFFICE DEPOT	030	MATERIALS AND SUPPLI	\$226.71
291147	09/11/08	03	CORPORATE EXPRESS	008	MATERIALS AND SUPPLI	\$5,000.00
291148	09/11/08	03	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$1,500.00
291149	09/11/08	03	APPLE COMPUTER INC	014	MAT/SUP/EQUIP TECHNO	\$2,558.92
291150	09/11/08	06	BIOCOM	013	DUES AND MEMBERSHIPS	\$1,200.00
291151	09/11/08	06	AMERICAN PRINTING HO	030	TEXTBOOKS	\$689.60
291152	09/11/08	03	WAXIE SANITARY SUPPL	013	CUSTODIAL SUPPLIES	\$1,800.00



PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 09/09/08 THRU 09/22/08

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## ITEM 15H

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
291153	09/11/08	03	TEAM SPORTS OF NORTH	010	MATERIALS AND SUPPLI	\$225.16
291154	09/11/08	06	S R A /MCGRAW HILL	010	MATERIALS AND SUPPLI	\$34.29
291155	09/11/08	03	ACADEMIC SUPPLIER	030	OFFICE SUPPLIES	\$191.18
291156	09/11/08	03	PRENTICE HALL/REGENT	003	MATERIALS AND SUPPLI	\$2,538.99
291157	09/11/08	03	OCE FINANCIAL SERVIC	026	COPIER OVERAGE CHGS	\$7,286.38
291158	09/11/08	03	EDUCATIONAL RESOURCE	010	LIC/SOFTWARE	\$254.63
291159	09/12/08	03	AREY JONES EDUCATION	010	MAT/SUP/EQUIP TECHNO	\$1,578.15
291160	09/12/08	03	WESCO DISTRIBUTION	012	MATERIALS AND SUPPLI	\$241.36
291161	09/12/08	03	NOODLE TOOLS, INC.	012	LIC/SOFTWARE	\$360.00
291162	09/12/08	03	DIVERSIFIED BUSINESS	013	REPAIRS BY VENDORS	\$296.31
291163	09/12/08	03	ACADEMIC SUPPLIER	005	OFFICE SUPPLIES	\$161.04
291164	09/12/08	03	ACADEMIC SUPPLIER	003	MATERIALS AND SUPPLI	\$55.99
291165	09/12/08	03	ACADEMIC SUPPLIER	003	MATERIALS AND SUPPLI	\$125.99
291166	09/12/08	03	TARGET	006	MATERIALS AND SUPPLI	\$136.84
291167	09/12/08	03	PROQUEST, LLC	010	LIC/SOFTWARE	\$1,010.71
291168	09/12/08	03	AMAZON.COM	014	MATERIALS AND SUPPLI	\$241.05
291169	09/12/08	03	MATSMATSMATS.COM	014	MATERIALS AND SUPPLI	\$4,132.18
291170	09/12/08	03	GOPHER SPORT	014	MATERIALS AND SUPPLI	\$551.25
291171	09/12/08	06	LIBRARY REPRODUCTION	030	TEXTBOOKS	\$939.58
291172	09/12/08	03/06	ROYAL BUSINESS GROUP	030	PRINTING	\$56.03
291173	09/12/08	06	SOPRIS WEST	030	MATERIALS AND SUPPLI	\$447.96
291174	09/12/08	06	CORPORATE EXPRESS	030	MATERIALS AND SUPPLI	\$310.74
291175	09/12/08	06	SORRENTO VALLEY RACQ	030	DUES AND MEMBERSHIPS	\$2,000.00
291176	09/15/08	25-19	BEST BEST AND KRIEGE	021	PROF/CONSULT./OPER E	\$2,000.00
291177	09/16/08	03	RALPHS GROCERY COMPA	005	MATERIALS AND SUPPLI	\$1,500.00
291178	09/16/08	03	SIMPLEX-GRINNELL LP	025	REPAIRS BY VENDORS	\$724.94
291179	09/16/08	03	SMART AND FINAL CORP	005	MATERIALS AND SUPPLI	\$2,000.00
291180	09/16/08	03	YOUNG'S SEMINARS	025	CONFERENCE,WORKSHOP,	\$1,724.00
291181	09/16/08	06	PEPPER OF LOS ANGELE	008	MATERIALS AND SUPPLI	\$568.73
291182	09/16/08	03	GREG LARSON SPORTS	004	MATERIALS AND SUPPLI	\$346.40
291183	09/16/08	03	BARRETT ROBINSON INC	004	MATERIALS AND SUPPLI	\$928.90
291184	09/16/08	11	SCANTRON CORPORATION	009	OFFICE SUPPLIES	\$112.06
291185	09/16/08	11	PRINT ZONE	009	ADVERTISING	\$150.00
291186	09/16/08	11	ROSETTA STONE	009	LIC/SOFTWARE	\$10,021.36
291187	09/16/08	06	CORPORATE EXPRESS	004	MATERIALS AND SUPPLI	\$43.23
291188	09/16/08	03	XEROX CORPORATION	003	OFFICE SUPPLIES	\$110.98
291189	09/16/08	03	PATHWAY COMMUNICATIO	035	SOFTWARE/DP SUPPLIES	\$204.73
291190	09/16/08	06	COOPER, EMILY J. - M	030	OTHER SERV.& OPER.EX	\$630.00
291191	09/16/08	03	CINTAS	005	OTHER SERV.& OPER.EX	\$1,300.00
291192	09/16/08	06	GAS EQUIPMENT SYSTEM	028	REPAIRS BY VENDORS	\$16,046.75
291193	09/16/08	03	NICK RAIL MUSIC	012	MATERIALS AND SUPPLI	\$500.00
291194	09/16/08	03	SAN DIEGO DIGITAL SO	003	RENTS & LEASES	\$648.18
291195	09/16/08	06	C R J INC	028	FEES - ADMISSIONS, T	\$2,500.00
291197	09/16/08	25-18	VIRCO MANUFACTURING	010	MATERIALS AND SUPPLI	\$1,485.44
291198	09/16/08	25-18	VIRCO MANUFACTURING	006	MATERIALS AND SUPPLI	\$2,863.87
291199	09/16/08	03	NICK RAIL MUSIC	012	NON CAPITALIZED EQUI	\$5,498.94
291201	09/17/08	03	COUNSELOR MAGAZINE	006	MATERIALS AND SUPPLI	\$44.00
291202	09/17/08	03	A C T	024	MATERIALS AND SUPPLI	\$250.00
291203	09/17/08	03	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$812.75
291204	09/17/08	03	CORPORATE EXPRESS	005	OFFICE SUPPLIES	\$1,800.00
291205	09/17/08	03	CORPORATE EXPRESS	013	MATERIALS AND SUPPLI	\$500.00
291206	09/17/08	03	CORPORATE EXPRESS	013	MATERIALS AND SUPPLI	\$700.00
291207	09/17/08	06	SEHI-PROCOMP COMPUTE	024	MATERIALS AND SUPPLI	\$246.36
291208	09/17/08	03	SAN DIEGUITO UHSD CA	026	MATERIALS AND SUPPLI	\$126.00
291209	09/17/08	03	J AND R KEY HARDWARE	008	MATERIALS AND SUPPLI	\$494.10

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 09/09/08 THRU 09/22/08

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## ITEM 15H

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
291210	09/17/08	03	SAN DIEGUITO UHSD CA	005	MATERIALS AND SUPPLI	\$1,800.00
291211	09/17/08	03	ACADEMIC SUPPLIER	003	OFFICE SUPPLIES	\$218.29
291212	09/17/08	06	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$49.00
291213	09/17/08	06	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$90.88
291214	09/17/08	03	PAX BUSINESS SYSTEMS	030	OFFICE SUPPLIES	\$101.32
291215	09/17/08	06	P B S VIDEO	030	MATERIALS AND SUPPLI	\$176.66
291216	09/18/08	03	EXPRESS PRINT	030	PRINTING	\$4,805.65
291217	09/18/08	03	EXPRESS PRINT	005	PRINTING	\$1,002.08
291218	09/18/08	06	GLENCOE-MACMILLAN/MC	010	TEXTBOOKS	\$9,411.99
291219	09/18/08	03	BREVIQ PLUMBING	025	REPAIRS BY VENDORS	\$425.00
291220	09/18/08	03	TARGET	010	MATERIALS AND SUPPLI	\$79.20
291221	09/18/08	03	SEHI-PROCOMP COMPUTE	026	OFFICE SUPPLIES	\$190.72
291222	09/18/08	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$6,339.20
291223	09/18/08	06	ROYAL BUSINESS GROUP	030	PRINTING	\$28.02
291224	09/18/08	06	SIGNS OF SILENCE INT	033	PROF/CONSULT./OPER E	\$2,500.00
291225	09/18/08	06	DANIEL & DAVIS OPTOM	030	PROF/CONSULT./OPER E	\$5,000.00
291226	09/18/08	06	MARKEL, NANCY E., PH	030	PROF/CONSULT./OPER E	\$10,000.00
291227	09/18/08	06	CENTER FOR TEACHER	024	PROF/CONSULT./OPER E	\$4,247.35
291228	09/18/08	03	APPLE COMPUTER INC	035	MAT/SUP/EQUIP TECHNO	\$3,386.84
291229	09/18/08	03	B S N/SPORT SUPPLY G	014	NON CAPITALIZED EQUI	\$2,133.44
291230	09/18/08	06	ROYAL BUSINESS GROUP	003	MATERIALS AND SUPPLI	\$15.09
291231	09/18/08	03	SEHI-PROCOMP COMPUTE	003	MATERIALS AND SUPPLI	\$483.41
291232	09/19/08	03	WESTERN ENVIRONMENTA	037	PROF/CONSULT./OPER E	\$590.00
291233	09/19/08	03	VIRCO MANUFACTURING	010	MATERIALS AND SUPPLI	\$1,485.44
291234	09/19/08	06	B AND H PHOTO-VIDEO-	005	MATERIALS AND SUPPLI	\$1,312.28
291235	09/19/08	03	TRI BEST VISUAL DISP	013	MATERIALS AND SUPPLI	\$200.42
291236	09/19/08	03	WEEKLY READER CORPOR	008	MATERIALS AND SUPPLI	\$185.00
291237	09/19/08	03	DEMCO INC	010	MATERIALS AND SUPPLI	\$354.05
291238	09/19/08	03	WAXIE SANITARY SUPPL	008	MATERIALS AND SUPPLI	\$500.00
291239	09/19/08	06	SHOP 4 TECH	005	MATERIALS AND SUPPLI	\$21.53
291240	09/19/08	06	WOMEN MAKE MOVIES	033	MATERIALS AND SUPPLI	\$211.80
291241	09/19/08	03	SEHI-PROCOMP COMPUTE	010	MATERIALS AND SUPPLI	\$84.74
291242	09/19/08	06	POSITIVE PROMOTIONS,	013	MATERIALS AND SUPPLI	\$592.96
291243	09/19/08	03	UNITED HEALTH SUPPLI	004	MEDICAL SUPPLIES	\$20.69
291244	09/19/08	03	SUBSCRIPTION SERVICE	010	MATERIALS AND SUPPLI	\$757.57
291245	09/19/08	06	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$226.25
291246	09/19/08	03	ONE STOP TONER AND I	004	MATERIALS AND SUPPLI	\$340.40
291247	09/19/08	06	APPLE COMPUTER INC	005	LIC/SOFTWARE	\$359.02
291248	09/19/08	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$35.55
291249	09/19/08	03	MOUSER ELECTRONICS I	008	MATERIALS AND SUPPLI	\$9.33
291250	09/19/08	03	PIONEER STATIONERS I	013	MATERIALS AND SUPPLI	\$345.18
291251	09/22/08	03	CORPORATE EXPRESS	012	MATERIALS AND SUPPLI	\$250.00
291252	09/22/08	11	MELLANO & COMPANY	009	MATERIALS AND SUPPLI	\$350.00
291253	09/22/08	11	TAYAMA GREENHOUSES,	009	MATERIALS AND SUPPLI	\$350.00
790016	09/16/08	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$178.90
790018	09/16/08	06	AUTO GLASS BY ROBERT	028	REPAIRS BY VENDORS	\$225.00
790020	09/16/08	06	AMIS AUTOMOTIVE INC	028	REPAIRS BY VENDORS	\$225.00
790022	09/16/08	06	OCEANSIDE TRANS UNLI	028	REPAIRS BY VENDORS	\$2,824.22
790023	09/16/08	03	ESCONDIDO METAL SUPP	025	BLDG.-REPAIR MATERIA	\$132.66
790024	09/10/08	03	SABIC INNOVATIVE PLA	025	BLDG.-REPAIR MATERIA	\$1,947.21
790025	09/16/08	03	FROSTLINE MANUFACTUR	025	BLDG.-REPAIR MATERIA	\$4,067.56
890012	09/17/08	06	A C T E	022	CONFERENCE,WORKSHOP,	\$330.00

REPORT TOTAL

\$272,737.48

ITEM 15H

*INSTANT MONEY REPORT FOR THE PERIOD 09/10/08 THROUGH 09/22/08*

<i>Check #</i>	<i>Vendor</i>	<i>Amount</i>
10380	ENCINITAS UNION SCHOOL	\$160.00
10381	DIGITAL SERVICE SOLUTION	\$100.00
10382	FEDEX	\$28.58
10383	SAN DIEGO SPEEDO-TACH, I	\$75.00
	<i>Total</i>	<u>\$363.58</u>

ITEM 15H

Individual Membership Listings  
For the Period of September 9, 2008 through September 22, 2008

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
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None to report

ITEM 17

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 22, 2008

**BOARD MEETING DATE:** October 2, 2008

**PREPARED AND  
SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** LA COSTA VALLEY MASTER ASSOCIATION  
PROPOSAL, "COVENANT OF DECLARATION"

.....

### EXECUTIVE SUMMARY

The attached proposal has been written by the La Costa Valley Master Association in response to a Resolution of Assurances presented by the District regarding the district-owned property on Calle Barcelona, which is located in La Costa Valley's Community Facilities District 94-2.

### RECOMMENDATION:

This item is being presented for first reading and will be resubmitted to the Board for consideration and/or approval at a future Board meeting.

### FUNDING SOURCE:

Not applicable

KN/bb

ITEM 17

**La Costa Valley Master Association**  
**c/o Professional Community Management**  
**5927 Priestly Drive, Suite 110**  
**Carlsbad, CA 92008**

September 22, 2008

Mr. Ken Noah  
Superintendent  
San Dieguito Union High School District

Dear Ken,

I would like to take this opportunity to thank you and the San Dieguito Union High School District Board of Trustees for your continuing efforts to work with us, the La Costa Valley Master Association Board of Directors, on developing a plan as it pertains to the future use of the Middle School Site on Calle Barcelona in La Costa Valley.

I have mentioned many times in the past, either at individual or school district meetings, that the Association's goals and objectives regarding the Middle School site are only focused on the future use of the middle school site. We are not associated with, nor do we necessarily support the goals and objectives of any other organization that may or may not have the same objectives as us.

In addition, our goal is to continue to make progress in working together with you and the District to come to a reasonable solution with respect to the future use of the Middle School site. We believe such a reasonable solution would be one that will benefit both the District and the home owners of the La Costa Valley community.

Per the suggestion of the District's Board, we have worked with an attorney to prepare the attached title restrictions for the District's review and comment. We believe the attached document provides a solid foundation for the District and the Association achieve the goal of ensuring that future uses of the Middle School site will provide a benefit to both the La Costa Valley community and the District.

Finally, our hope is that you and the Board of Trustees will treat this as such and have the same goals and objectives regarding continued dialogue around resolving this issue in a timely manner.

We look forward to working with you to answer any questions or address any concerns the District may have about the attached title restrictions. As we have discussed before, we are requesting that the attached title restrictions and this cover letter (or another letter communication we may prepare) be put on the agenda for the school board's October 2, 2008 meeting for review, with full resolve no later than October 31, 2008.

Again, our thanks to you and the board of trustees for your time and continued efforts towards resolution of this very important matter.

Best regards,

Andrew F. Weis  
President  
La Costa Valley Master Association  
Board of Directors

ITEM 17

**RECORDING REQUESTED BY:  
WHEN RECORDED MAIL TO:**

La Costa Valley Master Association  
c/o Professional Community  
Management  
5927 Priestly Drive, Suite 110  
Carlsbad, CA 92008  
Attention: Ms. Karen Ekegren

APN 255-273-08

SPACE ABOVE THIS LINE FOR RECORDERS USE

**DEED RESTRICTION**

SAN DIEGUITO UNION HIGH DISTRICT, a California School District ("Declarant"), makes this Declaration of Covenant (this "Declaration") on the date set forth below with reference to the facts set forth below.

**RECITALS**

WHEREAS, Declarant is the owner of that certain real property located in the City of Carlsbad, with Assessor's parcel number 255-273-08 and more particularly described on Exhibit A attached hereto and made a part hereof (the "Property");

WHEREAS, Declarant purchased the Property in 1999 for the purpose of constructing a school facility such as a junior high school and related site improvements ("School Facility") on the Property;

WHEREAS, Declarant to date has not constructed or commenced construction of the School Facility on the Property;

WHEREAS, La Costa Valley Master Association, a California nonprofit mutual benefit association ("HOA") representing homeowners in La Costa Valley where the Property is located, wishes to have the Property developed as a school site or, if Declarant determines that it will not construct the School Facility, to restrict the use of the Property to Open Space or for Park and Recreational purposes in order to preserve the community character; and

WHEREAS, Declarant has agreed to record a covenant over the Property that shall restrict the use of the Property to the construction of a School Facility or preservation as Open Space or for Park and Recreational purposes. The recorded covenant shall reserve in perpetuity and shall be released only upon a vote of two-thirds of the HOA membership.

ITEM 17

**AGREEMENT**

NOW, THEREFORE, Declarant declares as follows:

1. The Property may not be developed and used except as a School Facility or preservation as Open Space or for Park and Recreational purposes. This recorded covenant reserves in perpetuity over the Property for the benefit of the HOA and shall be released only upon a vote of two-thirds of the HOA membership as defined in the Bylaws of the HOA.

2. This Declaration shall run with and bind the Property in perpetuity, and the burdens of this Declaration and Agreement shall inure to and be binding upon on the owner of the Property, its legal representatives, heirs, grantees, tenants, successors and assigns. All provisions of this Declaration and Agreement shall be enforceable as equitable servitudes and constitute covenants running with the land. Each covenant to do or refrain from doing some act hereunder with regard to use and development of the Property: (a) is for the benefit of and is a burden upon every portion of the Property; (b) runs with the Property and each portion thereof; and, (c) is binding upon each party and each successor in interest during ownership of the Property or any portion thereof.

3. This recorded covenant shall be released only upon a vote of two-thirds of the HOA membership initiated and conducted in conformance with the governing documents of the HOA including its Bylaws and First Amended and Restated Covenants, Conditions and Restrictions as may be amended from time to time.

IN WITNESS WHEREOF, Declarant has executed this Declaration.

DATED: \_\_\_\_\_, 2008.

SAN DIEGUITO UNION HIGH DISTRICT,  
a California School District

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



ITEM 17

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

State of California )  
County of San Diego )

On \_\_\_\_\_ before me, \_\_\_\_\_,  
[Date] [Name of Notary Public]

Notary Public, personally appeared, \_\_\_\_\_  
[Name(s) of signer(s)]

\_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signatures(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary Public

(seal)

ITEM 17

LEGAL DESCRIPTION  
(APN 255-273-08)